Aoyama, Joyce

From: Aoyama, Joyce

Sent: Friday, March 21, 2014 12:57 PM

To: Rosenberg, Elliot

Cc: Islam, Mahbubul; Wells, Mike; Kahlo, Meaghan

Subject: Elliot has been moved from the Immediate office to ECU for ECMS access transfer

Categories: Record Saved - Shared, Blue Category

Hi Elliot,

I just moved you to OEA-ECU.

Here is the guidance on personal papers and Agency records. Please look It over regarding your EZ Private records that you saved. You did an amazing job – declared over 1400 records this week!

http://www.epa.gov/records/faqs/personal.htm

Thank you,

Joyce Aoyama Regional Records Manager ASRC Primus Solutions U.S. EPA-Region 10, CON-078 (206) 553-2595 voice; (206) 553-0714 fax